



## Adding new staff members to Reading Plus

**Resources** 

## To add new staff to Reading Plus:



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	Se	elect Cre	eate Staff.		
		? Customer Ser	vice Abbie Thorn SITE ADMINISTRATO	DR	>
MITED Classes (177)	Students (25	950) Staff (64)		Close	×
		🗊 Delete 🛃 In	nport 🕴 Actions 🗸	Create :	Staff
Role ~	Username 💠	Email \$	Last Login	Selected: 0	
Teacher	Nic.Atkinson	Nic.Atkinson@d	Jul 20, 2023 6:45:26 AM PDT	Settings	
Teacher	Katherine.B	Katherine.Bate	May 10, 2023 5:12:46 AM PDT	Settings	
Site Administ	jonny@readi	jonny@readings	Jan 10, 2024 2:15:50 PM PST	Settings	
Site Administ	robbie@rea	robbie@reading		Settings	
			Eab 28 2024		

Complete the form with the staff member's details. We recommend making the staff member's username their email address. The staff member will then be sent a link via this email address to create their own password.

5

